

**COUNTY OF SAN DIEGO
VOLUNTEER REPORT FORM
PERIOD: JULY 1, 2003 - JUNE 30, 2004**

COUNTY OF SAN DIEGO
BOARD OF SUPERVISORS

2004 JUL 14 PM 4:08

THOMAS J PASTUSZKA
CLERK OF THE BOARD
OF SUPERVISORS

1. DEPARTMENT/COURT INFORMATION:

Department/Court: Strategic Planning & Evaluation (SPE)

Division/Unit: Strategy and Planning / HHS A

2. VOLUNTEER PROGRAM BENEFITS:

- a. GENERAL VOLUNTEERS (this section should include community volunteer, student intern, groups, corporations, etc.)

No. Vol.	1	Hours	40	X	\$17.19	=	\$687.60
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Types of work performed by GENERAL VOLUNTEERS in this category:
collection and analysis of data

- b. INSTITUTIONAL VOLUNTEERS (this section should include court referrals, honor camp inmates, PIC/RETC, GAIN, etc.)

No. Vol.	0	Hours	0	X	\$17.19	=	\$0.00
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Types of work performed by INSTITUTIONAL VOLUNTEERS in this category:
none

- c. SPECIALIZED VOLUNTEERS (this section should include utilization of Special Volunteers in positions requiring specific skills and/or expertise levels, for example, an attorney, physician, sports figure or celebrity). These specialized positions have verifiable compensation levels [VCL]. If you have such a volunteer, please indicate the position, hours and compensation level below.)

Position	Hours	X	VCL	=	Dollar Benefit
	0		\$0.00		\$0.00
					\$0.00

No. Vol.	0	Total Hours	0	Total Value	\$0.00
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Types of work performed by SPECIALIZED VOLUNTEERS in this category:

none

d. TOTALS OF DEPARTMENT VOLUNTEERS (from above):

No. of Volunteers	Hours	Dollar Benefit
1	40	\$688
0	0	\$0
0	0	\$0

TOTALS:	1	Total Hours	40	Total Value	\$687.60
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3. DONATIONS TO VOLUNTEER PROGRAM:

Please list all donations to the department's Volunteer Program including monetary donations and tangible/intangible items. Items such as computers, air time, transportation, books, etc. Please assign a fair market value to each and add to the total value of the donations section.

Item Donated: none Value: none

Item Donated: Value:

Item Donated: Value:

Item Donated: Value:

TOTAL VALUE = \$0.00

4. VOLUNTEER PROGRAM COSTS:

a.

Cost of direct supervision of Volunteers (total hours of direct supervision multiplied by the hourly rate of staff person[s] directly supervising program volunteers.)

Hours 5 X Rate \$28.62 **\$143.10**

b. Cost of program coordination (total hours of program coordination multiplied the hourly rate of coordinator[s]). This section should include coordination of staff, compiling statistics, job description preparation, volunteer placement, recognition, etc.)

Hours 10 X Rate \$28.62 **\$286.20**

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c. Other program costs (training materials/supplies, recognition costs, etc.):

Item : computer Cost: \$200.00

Item : telephone Cost: \$42.00

Item : _____ Cost: _____

TOTAL OF OTHER PROGRAM COSTS =

\$242.00

d. TOTAL OF PROGRAM COST (4a+4b+4c) =

\$671.30

5. NET BENEFIT TO DEPARTMENT FROM VOLUNTEER PROGRAM:

a Total Dollar Benefits of Volunteers, Item 2d **\$687.60**

b. Total of Donations to Volunteer Program, Item 3 **\$0.00**

c. Subtract Total of program Costs, Item 4d **\$671.30**

TOTAL PROGRAM BENEFIT:

\$16.30

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6. **RECRUITING:**

Please describe your recruiting programs:

We worked directly with the placement coordinator at local university

(Alliant International University or AIU), who distributed and pre-screened

interested students enrolled in master's degree and doctoral programs.

7. **SPECIAL VOLUNTEER PROGRAM ACTIVITIES/ACHIEVEMENTS:**

Please describe any special activities and/or achievements your program was involved in during the period of this report:

n/a

8. **VOLUNTEER PROGRAM GOALS FOR FISCAL YEAR 2004-05:**

Please describe your program goals. Include activities, number of volunteers, recruitment, training, recognition and other goals:

Identify and provide opportunities for AIU students enrolled in master's degree and

doctoral programs to assist with special projects that would benefit from their expertise,

for example, in the fields of organizational development, statistical analysis,

and management.

9. **GENERAL INFORMATION:**

Name of person completing report: Kate Kousser

Phone: (619) 515-6561 Mail Stop: P509 E-Mail: kate.kousser@sdcounty.ca.gov

Volunteer Coordinator: Suneel Bhasker

Phone: (619) 515-6980 Mail Stop: P509 E-Mail: suneel.bhasker@sdcounty.ca.gov

10. **DEPARTMENT CERTIFICATION:**



DEPARTMENT HEAD SIGNATURE

6/17/04
DATE

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